

WEST MANHEIM TOWNSHIP
BOARD OF SUPERVISORS MEETING MINUTES

Regular Meeting

Tuesday, April 19, 2022
7 p.m.

Chairman Ault called the Regular Meeting of the West Manheim Township Board of Supervisors to Order at 7 p.m. on Tuesday, April 19, 2022, followed by the Pledge to the Flag and Invocation. The meeting took place at the Municipal Building at 2412 Baltimore Pike, Hanover, PA, 17331 and through the GoToMeeting video conferencing software.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Franks, Ryneerson, and Wetzel. Also, present were the Township Manager Michael Bowersox, Township Solicitor Walter Tilley, III from Stock and Leader Attorneys at Law, and Township Secretary Miriam Clapper. Township Engineer Cory McCoy from C. S. Davidson, Inc. attended the meeting through the GoToMeeting video conferencing software. A quorum was present.

ANNOUNCEMENT: Chairman Ault informed those present that the Board of Supervisors held an executive session before the meeting to discuss personnel matters.

PUBLIC COMMENTS: Chairman Ault and Township Manager Michael Bowersox asked if anyone present or online wanted to speak at this time and received no reply.

APPROVAL OF MINUTES: Supervisor Ryneerson made a motion to approve the Minutes of the Board of Supervisors Work Session Meeting held on Thursday, April 7, 2022, seconded by Supervisor Hartlaub. **Motion carried.**

DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Ryneerson. **Motion carried.**

CORRESPONDENCE: Chairman Ault noted the Board received a letter from PSATS Encourages Townships to Approve America250PA Resolution to celebrate the 250th birthday of the United States. He informed those present that it will be on the next agenda for approval.

RECREATION BOARD REPORT:

A. Motion to grant permission for the Hanover Cyclers Bike Club to set up a water station at the entrance to the West Manheim Township Recreation Park.

Supervisor Ryneerson made a motion to grant permission for the Hanover Cyclers Bike Club to set up a water station at the entrance to the West Manheim Township Recreation Park, seconded by Supervisor Wetzel. **Motion carried.**

SOLICITOR'S REPORT: Solicitor Walter Tilley had nothing new to add to his submitted report (copy on file).

Supervisor Ault made a motion to accept the Solicitor's Report as given and accept the comments given in the executive session, seconded by Supervisor Rynearson. **Motion carried.**

ENGINEER'S REPORT: Township Engineer Cory McCoy, C. S. Davidson explained to the Board members that all changes that they had requested for the Zoning Map and the Zoning Ordinance are done and ready to be advertised for a public hearing (copy on file). Solicitor Tilley informed the Board members that he drafted the text amendments and Township Engineer Cory McCoy drafted the map changes. He then explained that the Board will authorize the draft text amendments and the draft map be sent to the West Manheim Planning Commission. They must have at least thirty days to review the changes and make comments, and the York County Planning Commission also must have at least thirty days to review the changes and make comments. After the thirty-day review period, a public hearing will take place and those changes can be adopted at that time.

A. Motion to advertise the Zoning Map Changes and Text Amendments and to set the date of hearing

Supervisor Ault made a motion to advertise the Zoning Map Changes and Text Amendments and to set the date of the hearing for June 2, 2022, seconded by Supervisor Wetzel. **Motion carried.**

REPORTS:

- A. Monthly Budget Review – Treasurer's Report - March 2022
- B. Chief of Police, Monthly Activity Report – March 2022
- C. Public Works Report – March 2022
- D. Pleasant Hill Volunteer Fire Co.-EMS Reports – March 2022
- E. Code Enforcement Officer Report – March 2022
- F. SEO Report – March 2022

Supervisor Ault made a motion to approve the Reports A. through F. as given, seconded by Supervisor Rynearson. **Motion carried.**

MANAGER REPORT: Township Manager Michael Bowersox had nothing else to add to his submitted report (copy on file).

Supervisor Ault made a motion to approve the Manager's Report as given, seconded by Supervisor Hartlaub. **Motion carried.**

OLD BUSINESS: None.

NEW BUSINESS:

A. Motion to approve a conditional offer of employment to Clayton Swartz a patrol officer with the West Manheim Township Police Department.

Supervisor Rynearson made a motion to approve a conditional offer of employment to Clayton Swartz a patrol officer with the West Manheim Township Police Department, seconded by Supervisor Franks. **Motion carried.**

B. Motion to approve the hiring of Craig Snyder as a part-time sworn police officer for the West Manheim Township Police Department effective January 1, 2023.

Chairman Ault explained that Sergeant Snyder would be retiring on December 31 of this year and will become a part-time police officer.

Supervisor Ault made a motion to approve the hiring of Craig Snyder as a part-time sworn police officer for the West Manheim Township Police Department effective January 1, 2023, seconded by Supervisor Hartlaub. **Motion carried.**

C. Motion to approve _____ for the installation of _____ roof top units – West Manheim Township Municipal Building at a cost of _____.

Chairman Ault informed those present that the Board had bought the rooftop units and would be approving the contractor for installing those units. He said that the Board had received six quotes ranging from \$3,490 to \$9,850. He then told everyone that Davidson H&C Co., Inc. was the lowest bidder at \$3,490.

Supervisor Wetzel made a motion to approve Davidson Heating &Cooling Co., Inc. for the installation of four rooftop units at a cost of \$3,490.00, seconded by Supervisor Franks. **Motion carried.**

SUBDIVISION PLANS:

A. EXTENSION REQUESTS PER DEVELOPER LETTERS: None

1. Motion to grant the extension request for Belmont Ridge Phase V, 203 Lot Preliminary Plan (Review time expires 04/20/2022)

Supervisor Ault made a motion to grant the extension request for Belmont Ridge Phase V, 203 Lot Preliminary Plan through September 21, 2022, Supervisor Rynearson. **Motion carried.**

2. Motion to grant the extension request for Belmont Ridge Phase V, 172 Lot Parallel Plan Preliminary Plan (Review time expires 04/20/2022)

Supervisor Ault made a motion to grant the extension request for Belmont Ridge Phase V, 172 Lot Parallel Preliminary Plan through September 21, 2022, Supervisor Rynearson. **Motion carried.**

ALL TO BE TABLED:

Keel LP., Phase II 6 Lots – Preliminary Plan (Review time expires June 22, 2022)
Fox Meadows - 7 Lots – Preliminary /Final Subdivision Plan (Review Time Expires 09/21/2022)

Supervisor Ault made a motion to table the following plans to the date that is shown: Keel LP., Phase II 6 Lots – Preliminary Plan (Review time expires June 22, 2022); Fox Meadows - 7 Lots – Preliminary /Final Subdivision Plan (Review Time Expires 09/21/2022), seconded by Supervisor Wetzel. **Motion carried.**

SUPERVISORS AND/OR PUBLIC COMMENTS: Supervisor Ault and Township Manager Michael Bowersox asked if anyone from the public wanted to speak to the Board members and received no reply.

NEXT SCHEDULED MEETINGS: Supervisors Work Session – Thursday, May 5, 2022, at 7:00 p.m. with Supervisors Caucus at 6 p.m. Supervisors Regular Meeting - Tuesday, May 17, 2022, at 7:00 p.m. with Supervisors Caucus at 6 p.m.

ADJOURNMENT: Chairman Ault made a motion to adjourn the meeting at 7:15 p.m., seconded by Supervisor Rynearson. **Motion carried.**

Respectfully,

Secretary

Chairman